

WARMINGTON PARISH COUNCIL

Minutes of the annual meeting of Warmington Parish Council

12th May 2022 Warmington Village Hall 7pm

1818. Election of Chairperson of the parish council.

It was **RESOLVED** to elect Cllr Debbi Scotting as chairperson of the parish council.

1819. Attendance and Apologies

PRESENT: Cllr Richard Bream, Cllr Karen Denny, Cllr Philip Douglas, Cllr Christine Litawski, Cllr Kevin Overton, Cllr Debbi Scotting (chairman), Cllr David Short and Cllr David Strafford. Officer present: The clerk.

1820. Declarations of interests:

A DPI was granted to all members except Cllr Richard Bream, regarding issues relating to ditches and drainage. Cllr Richard Bream declared an interest in matters relating to the 'dark hole' grass cutting.

1821. Election of members holding positions of responsibility or representation.

It was **RESOLVED** to confirm the following appointments:

- Committees would remain as ad-hoc committees, to be convened as necessary:
 - Governance: The chairman of the council appointed as the chairman of the governance committee
 - Land management: Cllr David Strafford appointed as the chairman of the land management committee.
- Representatives on Village Organisation with own Constitution:
 - Almshouse trust: It was **RESOLVED** to appoint Amy Lindley and David Short as the parish council nominees to the Almshouse Trust.
 - Village hall: Kevin Overton kindly agreed to remain as the village hall trustee nominated by the parish council
- Specific aspects of the council's work require co-ordination by a lead person, to act as the conduit between the council and the topic or sub-committee or working group. The following appointments were confirmed:
 - Orchard: Cllr Karen Denny
 - Neighbourhood Planning: Steve Cheeseman
 - Governance: Checking accounts and support in governance matters: Cllr Kevin Overton
 - Neighbourhood Watch / PLR : The clerk
 - Footpaths & rights of way: Alan Bland supported by all councillors
 - Flood warden: Cllr Christine Litawski
 - H&S / occupiers liability / Playground / recreation ground equipment safety checks: Cllr Richard Bream

1822. Protocol and policies:

Recommended policies had been circulated prior to the meeting and taken as read: It was **RESOLVED** to adopt:

- The 2022 version of the 2018 NALC model standing orders, specifically tailored to Warmington Parish Council requirements
- SLCC model safeguarding policy
- It was agreed to re-affirm the council's adopted code of conduct which is based on the North Northamptonshire Council model

1823. Meetings:

It was **RESOLVED** that meetings to remain 2nd Thursday of each month at 7.00pm in Warmington Village Hall.

1824. Minutes of the meeting held on 7th April 2022

It was **RESOLVED** to approve the minutes of the previous meeting,

1825. Receive questions and statements from members of the public:

There were none, other than apologies from all three North Northamptonshire Council ward members who had prior commitments.

A request had been received that the parish council take on responsibility for the grass cutting at the alms-houses and the village hall. It was agreed in principle that the parish council would take this on and, in the case of the alms-houses cover the costs and the matter brought back to the council for ratification at the next meeting.

1826. Licence, Development and Planning Matters:

- Elton Quarry: An additional member of the public has requested that he joins the LLG
- NE/22/00434/FUL | Single storey studio | 8 Spinney Close Warmington Peterborough PE8 6TF: It was **RESOLVED** to object to this application because it is not compliant with the Warmington Neighbourhood Plan (WNP):
 - The proposed building is over 5m tall and close to the boundary, so will be prominent in the views from Taylors Green and Spinney Close;
 - the proposal is for development outside the village settlement boundary in contravention of the WNP policy W1, so cannot be supported;
 - the application declares that there are no trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development? However, there is a full stand of mature trees very close to the proposed site, certainly within falling distance. Any intention to remove these would be contrary to Warmington WNP W7 on Landscape Character. (Another submission on the planning site cites evidence of nesting red kites in the trees which is a critical consideration as their disturbance would constitute a criminal offence)
 - The proposal is described as a single storey studio but the plans are labelled 'Party Barn' - which implies that the peaceful nature of this area of the village could be compromised, disturbing not only residents and people who enjoy the ambiance, but the abundant wildlife in the vicinity.
 - The plans also show a large glass frontage to the east with no shading to prevent light pollution and there is no description of how the design complies with the WNP Design Code (W3).
 - The application does not contain any Design Statement or any written case to justify as to why the (Statutory) WNP Policies - W1, W3 and W7 should be ignored.
 - Concerns were raised as to why NNC Planning authority is validating applications when full disclosure and information is missing
- NE/22/00414/LBC | Construction of a new wet room, shower and WC, and entrance lobby | 22 Church Street Warmington Peterborough PE8 6TE. It was **RESOLVED** that the council has no objections or further comment to make.
- NE/22/00413/FUL | Construction of a new wet room, shower and WC, and entrance lobby | 22 Church Street Warmington Peterborough PE8 6TE. It was **RESOLVED** that the council has no objections or further comment to make.
- North Northamptonshire Strategic Plan Scope and Issues Consultation : Opportunity to become involved in first steps towards replacement of the current Joint Core Strategy and emerging East Northants Local Plan. It was agreed that the parish council will emphasise the need for: a cohesive approach; safeguarding rural communities whilst allowing managed development needed in a community; on demand public transport to support green initiatives and building stronger communities; support for safe walking and cycling routes; plus biodiversity protection and enhancement.

1827. Clerks report and update of ongoing projects:

Members had acquainted themselves with the council's ongoing tracking system prior to the meeting. Reminders were noted regarding the outdoor open sided pavilion shelter at the recreation ground and the removal of polycarbonate side and attempted removal of the rear of the A605 southbound bus shelter

1828. Chairmans report

All matters would be covered later in the agenda.

1829. Governance:

- a) It was **RESOLVED** to approve the clerk's attendance at autumn SLCC conference: £231 (60% of cost)

1830. Community / Amenity Matters:

- a) Orchard Pocket Park: The report of the recent sub-committee meeting had been circulated with the agenda and taken as read. The meeting noted the incredible difference at the orchard, due to the enormous amount of time and effort put in by the three sub-committee members. It is a fine balance between making the area accessible to users whilst preserving the natural habitats and caring for the flora, in particular the apple trees. The group will be investigating bat boxes to compliment the bird boxes in the orchard.
- b) Outdoor gym: It was **RESOLVED** to proceed with Caloo, in line with that firms submission to the council's invitation to quote. From a governance point of view, the council has assessed the various information received from the planning authority in response to enquiries and is content that the installation would be covered under permitted development. The clerk will approach the landowner to request a licence to install, as to do so would be contrary to the lease which states the tenant (WPC) covenants "Not to break up or damage any part of the surface of the Demised Premises"

- c) It was **RESOLVED** that JH Roofing should be nominated to carry out the repainting of village assets as that firm had carried out the work previously and time constraints necessitate an immediate decision. A budget of £1640 was allocated for the painting of all gates and fences at the recreation round, the cemetery, the pocket parks and the allotments plus the cabin, electricity cabin, storage container, and parking signs at the recreation ground and the noticeboard on Hautboy Lane at a cost of £1375 labour and £400 materials.
- d) It was **RESOLVED** to approve £300 for the cleaning of village benches, picnic tables, BBQ, bus stops, notice boards, speed limit signs, grit bins, and waste bins.
- e) Ditches:
 - i. It was **RESOLVED** to note and receive report from DSA following site visit with officer and members to visit ditches and water course areas of concern in the village.
 - ii. Broadgate Way ditch: It was agreed to pass the recommendation and findings to the flood team and the landowner, requesting that the landowner clear the culvert and removed the loose vegetation in the autumn.
 - iii. Recreation ground ditch: It was agreed to the lighter touch clearance of the ditch as suggested, the works to be carried out after end September, subject to quotes received
 - iv. Eaglethorpe: : It was agreed to send the findings to the highway authority pressing hard the fact that it is responsible for the pipes and the outlet valve at the Warmington Mill pond. The outlet valve is completely in-operational and probably contributing to flooding in Eaglethorpe and the underpass.
- f) Dark Hole area: A proposal from the landowner, via their land agent, for the area between Bosworth Close and Buntings Lane suggests that the parish council takes on responsibility for the whole length of the access way PLUS be responsible for tree safety and maintenance. It was agreed that the parish council cannot take on this responsibility, for the trees, and will respond to the land agent accordingly.
- g) Play area lease: It was **RESOLVED** to pass the heads of terms to the recommended solicitors and proceed with the lease.

1831. Local engagement matters:

- a) The Jubilee long weekend promises to be a wonderful coming together of communities including:
 - i. Beacon: The repair of the beacon is in hand. Cllr Richard Bream has the risk assessment of the event in hand
 - ii. Support for gala concert: The parish council is supporting the community gala concert taking place in the church on Thursday 2nd June and as a prelude to the beacon lighting. The chairman and the clerk are organising interval refreshments.
 - iii. Party in the park:
 - Cllr Richard Bream has the risk assessment in hand
 - Insurance, licencors, fire brigade and police have been advised
 - First aid is in place
 - Preparations for electric supply are in place
 - Extra loos have been ordered and bins will be in place
 - A band and stage are in hand
 - Daytime activities and entertainment have been organised
 - The marquee, bar and barbecue are all organised
 - Posters and flyers will be completed at the soonest opportunity and the school is promoting the event and the fancy dress
 - There was a wide ranging discussion regarding the fireworks at the end of the event. As pet and horse owners, some councillors had specific input and were not unsupportive of the proposal. In conclusion, it was felt that the balance of the care for horses and pets in law remained with owners and that as this was such a special occasion a short firework finale is not unreasonable in the circumstances, especially given the lengths the council has gone to for many months to make people aware of the event.
 - iv. Big lunch: The village hall would be available for people who would like to be together on the Sunday but whose area was not holding a street party. Potential attendees should contact the clerk advising of their attendance. Other events include a flower festival and royal art display in the church.
- b) Annual parish meeting feedback:

- i. Information regarding parking and the proposal put forward by a resident for posts at Bevan Close had been circulated in advance of the meeting. It was agreed that the parish council has no power in law to proceed with this type of post. Furthermore, the road in question is privately owned and also adopted highway. A more constructive approach would be to contact highways directly via fixmystreet.
 - ii. Public transport concerns: Volunteer action had been at the meeting and would be discussed at the next meeting of the parish council with a view to supporting them financially. The council will prioritise rural bus services by writing a paper for presentation to North Northamptonshire Council, when capacity allows
- c) Volunteering opportunities and safeguarding considerations: The council is keen to continue to support Duke of Edinburgh candidates, as it has done for some years. Candidates should make contact with the clerk or chairman who will liaise as to the most suitable community engagement tasks for the particular young person.

1832. Land Management Matters

- a) It was agreed that hire costs for matches would be £35.
It was agreed that hire cost for only training would be £10
The council's preferred club would be Oundle Town Football Club who would be given priority in booking, but if there are no bookings on a particular day that other clubs enquire regarding availability, exception may be made.

1833. Correspondence received:

- 75th NALC Conference 1st October 2022
- SLCC 50th conference: Agree 2nd and 3rd November
- Staunch walk
- Concerns re fireworks in June
- Enquiry regarding a cemetery plot to which the council had replied that the parish council is not currently allowing Exclusive Rights of Burial (EROB) to be purchased ahead of immediate requirements for interment, due to the limited numbers of available plots in the cemetery. In the meantime, the council has noted in our records that this plot 418 is reserved as a double plot in your name but unpaid. Whilst this does not guarantee a final resting place, it is a compromise.

1834. Accounts matters:

The following payments, including those paid under devolved powers and by bank orders were approved:

Goods/Service	Payee	Nett	Gross	Power
Leaflets	Easiprint		29.01	LGA ^{iv} S145
Grounds works	CGM	779.40	935.28	PHA ⁱ S164 & LGA ^{iv} S136
Electric at cabin	Eon		14.53	PHA ⁱ S164
Posters	Easiprint	34.10	40.92	LGA ^{iv} S145
Hugh Gardens	Rose garden		77.00	LGA ^{iv} S215
ICCM membership	ICCM		95.00	LGA ^{iv} S143
Machinery service	Mow Mowers		245.00	LGA ^{iv} S111
Mower service	Mow Mowers		385.00	LGA ^{iv} S111
SID posts	WestNorthants Council	1,066.68	1,280.02	LGA 1997 ⁱⁱ S 30
Allotment rent	Elton estates		125.00	SHA 1908 ⁱⁱⁱ S23
Jubilee sound and light	PDS Sound and light	101.76	122.11	LGA ^{iv} S145
<u>Paid under delegation</u>				
New website	Aubergine	1,274.00	1,528.80	LGA ^{iv} S142
PAID by DD / SO				
Wages and pensions			1,477.15	LGA ^{iv} S112 & pensions act
Streetlighting electric	SSE	177.37	186.23	PCA ^v 1957 S3
Cemetery rates			22.00	LGA ^{iv} S214
Paid under delegation by card				
Biscuits (APM)	Amazon		36.14	LGA ^{iv} S111
Stationery	Amazon	20.00	24.00	LGA ^{iv} S111
Screws and mophead	Amazon	16.99	20.39	LGA ^{iv} S111
Paint		333.27	399.92	LGA ^{iv} S111

Gazebos	OnBuy	210.06	246.00	LGA ^{iv} S145
Jubilee sundries	Party Shop	148.33	178.00	LGA ^{iv} S145

PLUS TRANSFER £35,000 TO NATIONWIDE high interest savings account and £178 to Pockit prepaid mstercard

1835. Date of next meeting:

10th June 2022 Date of future meetings available online: [COUNCIL MEETING DATES](#) NB: In accordance with [bit.ly/WPC_SO](#) Standing Order 9 Requested items to be notified to the clerk 14 working days in advance of the meeting, on [this form](#) if it is a member's proposed motion.

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 21.30

DATE OF NEXT MEETING: TBC		
Approved: Signature of chairman		Date

ⁱ PHA= [Public Health Act 1875](#)

ⁱⁱ LGA = [Local Government and Rating Act 1997 s.30](#)

ⁱⁱⁱ SMA= [Small Holding & Allotments Act 1908, s.23](#)

^{iv} LGA = [Local Government Act](#)

^v PCA= [PCA = Parish Councils Act 1957](#)