

## **WARMINGTON PARISH COUNCIL**

### Minutes of the meeting of Warmington Parish Council meeting

7<sup>th</sup> April 2022 Warmington Village Hall 7pm

#### **1803. ATTENDANCE AND APOLOGIES**

**PRESENT:** Cllr Richard Bream, Cllr Karen Denny, Cllr Philip Douglas, Cllr Christine Litawski, , Cllr Debbi Scotting (chairman), Cllr David Short and Cllr David Strafford. **Officer present:** The clerk. **Also in attendance,** NNC<sup>i</sup> ward councillor Geoff Shacklock. **Absent:** Kevin Overton

#### **1804. DECLARATIONS OF INTERESTS:**

There were none

#### **1805. MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> MARCH 2022**

It was **RESOLVED** to approve the minutes of the previous meeting, with the alteration to minute 1799b) removing the first sentence regarding the cutting of the allotment hedge and replacing with 'leave for this year and review in the autumn'

#### **1806. LICENCE, DEVELOPMENT AND PLANNING MATTERS:**

- [NE/22/00286/FUL](#) | Summer house in rear garden | 21 Church Street Warmington. The council would like to record concerns that the proposals are not compliant with the Warmington Neighbourhood Plan, which is a statutory document to which all development should comply. The council is keen to ensure that the proposed summer house remains as such and cannot be given permission to be used as ancillary to a main dwelling, remaining as incidental to enjoyment of the residential building.

The proposals are contrary to Policy W1 because the building is outside Village Boundary with no demonstration of need nor any planned mitigation. The development would extend the built form of the village into open countryside. It is placed 40m outside the boundary and 15m from the rear of the garden.

It is contrary to Policy W3 in that the size and mass, considering the placement in open countryside, is contrary to the Design Code.

It is contrary to Policy W6 in that it is situated in a designated area of Other Local Space without being a replacement for an existing building, the resulting loss of space has not been justified; and there is no planned mitigation.

It is contrary to Policy W7 in that it is visible in 2 designated local views (Rectory Farm and Taylors Green) with no appraisal of the impact on the landscape or any planned mitigation.

- [NE/22/00311/FUL](#) | Introduction of render and timber cladding to some external walls; changes to fenestration; removal of chimneys; replacement of doors and windows. | 31 Broadgate Way Warmington . It was **RESOLVED** that the council has no objections or further comment to make.
- Elton Quarry update: There had been an LLG<sup>ii</sup> meeting earlier that same week. Matters of note:
  - There is a new site manager and a new planning officer
  - The site is not yet producing the expected tonnage due in part to groundwater conditions (the site has been too wet for the machinery to access) and partly due to teething challenges with the new washing facility. Full productivity levels are expected imminently.
  - Backfilling will start shortly.
  - There is evidence of otter activity, but their wildlife camera is yet to capture it
  - The beer bottles in the bird hide were noted.
  - There have been no complaints re operational activity.
  - Noise and dust monitoring surveys are due to start imminently
  - Recent audible 'bangs / booms' heard in the area are not known to be related to the site - none of the operations would cause this type of noise.
  - The Environment Agency will be using the quarry track rather than accessing the weir via the mill pond. Activity in the vicinity but outside of the quarry fencing by hi-viz wearing people and plant will be related to the EA rather than IVL
  - The archaeological survey report will be available shortly, and will be shared.
  - The 'wobbly' fence leading to the bird hide was highlighted, acknowledged, and will be investigated

- The £50,000 Section 106 contribution is with North Northamptonshire Council but will not be released en bloc to the parish council but rather will be released piecemeal as projects are carried out and drawn down on for community projects.
- IVL would like feedback regarding use of the S106 funds and photographs, which may be used on its website.
- [22/00441/FUL](#) | Hybrid planning application: Full permission sought for demolition of two dwellings, outbuildings and related structures; creation of access from the A605; highway works to Oundle Road Junction 17 of the A1(M); and associated site infrastructure works comprising groundworks, internal access roads, strategic landscaping, creation of development plateaus and diversion of underground water pipe. Outline permission sought for the construction of industrial distribution units (use class B8) with ancillary offices (use class e(g)). All matters reserved except for access. | Land North Of Peterborough Road Haddon
- [NE/22/00151/FUL](#) | Hybrid Planning Application: Full permission sought for the demolition of all existing buildings and structures and the re-alignment of an existing farm track; site infrastructure works, including groundworks, strategic landscaping and creation of development plateaus; and construction of a storage and distribution unit (Unit 01) (Use Class B8) with ancillary offices (Use Class E), including access, parking, servicing, landscaping and associated infrastructure. Outline permission sought for the construction of industrial distribution space (Use Class B8) with ancillary offices (Use Class E). All matters reserved except for site access. | Sand And Gravel Quarry Land Pts OP4834 7882 And 8518 TL0178 Huntingdon Road Thrapston

It was **RESOLVED** that the last two hybrid planning applications above will be objected to primarily on the grounds of increased traffic generation, in particular HGV traffic.

#### **1807. CLERKS REPORT AND UPDATE OF ONGOING PROJECTS**

A link to the database of ongoing council matters had been circulated in advance of the meeting. There was a discussion regarding the bus shelter on the A605. The clerk will try to establish whether any repairs have been expedited.

An email has been received from CGM advising of a price increase of 7.5% - the clerk was instructed to challenge the increase on the basis that the council has extant contracted prices until 31 March 2023.

#### **1808. CHAIRMAN'S REPORT**

The chairman reported that the council had been successful in obtaining a grant of £3,300 towards the cost of the jubilee celebrations.

#### **1809. GOVERNANCE**

- a) A copy of section 1 of the Annual Governance and Accountability Report (AGAR) had been circulated in advance of the meeting. Each of the 9 questions on the form was considered in turn. It was **RESOLVED** to that the council:
  - prepared its accounting statements in accordance with the Accounts and Audit Regulations.
  - made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
  - has only done what it has the legal power to do and has complied with Proper Practices in doing so.
  - during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
  - considered and documented the financial and other risks it faces and dealt with them properly.
  - arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
  - responded to matters brought to its attention by internal and external audit.
  - disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant
  - The last question regarding being a sole managing trustee of a local trust or trusts is not applicable.
- b) The asset mapping project is proceeding and is in the main completed

#### **1810. COMMUNITY / AMENITY MATTERS**

- a) Wildflower post replacements: It was **RESOLVED** to approve costs of replacements posts, post-crete and labour cost to replace chamfered posts on Spinney Close.
- b) Newsletter: There will be an update on the progress to date on the projects put forward in the last newsletter. In response to the council's request to consider the possibility of a pump track at the recreation ground, the landowner has stated their disinclination to support the project.

The newsletter will include a schedule of events over the jubilee weekend and a reminder of the FixMe project.

*(Philip Douglas left the meeting at this point, having offered apologies at the start of the meeting)*

*Christine Litawaski left the meeting at this point, having offered apologies at the start of the meeting)*

#### 1811. HIGHWAYS/TRAFFIC CALMING MEASURES

- a) There was a wide-ranging discussion regarding the options for the entrances to the village, with considerations taking into account the constraints required by the highways authority's guidelines for Northamptonshire. It was agreed to proceed to the quotation stage with the style for Longstanton in the Glasdon catalogue.
- b) It was **RESOLVED** to approve the licence for the SID scheme which had been circulated in advance of the meeting.

#### 1812. LOCAL ENGAGEMENT:

- a) There was an update on the queen's platinum jubilee celebrations over the local bank holiday weekend of 2-5<sup>th</sup> June 2022.
- b) There was an update on the annual parish meeting on 28<sup>th</sup> April 2022
- c) The clerk had attended the North Northamptonshire Council East Northamptonshire and Wellingborough Parish Forum, and the South Peterborough Integrated Neighbourhood Board, using both opportunities to reinforce the importance of rural bus services.

The council will consider and adopt a safeguarding policy for approval the annual meeting of the council in May. This will support volunteering opportunities for young people undertaking the Duke of Edinburgh scheme tasks.

#### 1813. LAND MANAGEMENT

It was **RESOLVED** that for the 2022/23 football season, only one match per day would be permitted and that Oundle Town Football Club would be the preferred lessee.

#### 1814. CORRESPONDENCE:

There is an array of training opportunities available to members, via the Northamptonshire Association of Local Councils website, which also details the Councillor Development Framework scheme. The clerk advised that she intends attending the Society of Local Council Clerks conference in November.

#### 1815. ACCOUNTS MATTERS:

- a) The accounts to 31<sup>st</sup> March 2022 had been circulated in advance of the meeting. It was **RESOLVED** to accept these accounts and approve as the proper record of the council's financial position at that date, with the addition of 3 benches to the asset register.
- b) Section 2 of the AGAR<sup>2</sup> had been circulated in advance of the meeting. The figures were adjusted to reflect the purchase of three benches in the asset register. It was **RESOLVED** to approve the adjusted figures:

Box	Details	Last Year £	This Year £
1	Balances brought forward	81,961	118,770
2	(+) Precept or Rates & Levies	69,780	80,247
3	(+) Total other receipts	76,012	50,796
4	(-) Staff costs	18,583	23,144
5 (-)	Loan interest/capital repayments	0	1,739
6 (-)	All other payments	90,400	105,076
7	(=) Balances carried forward	118,770	119,854
8	Total value of cash/investments	118,770	119,854
9	Total fixed assets	238,408	249,417
	plus long term investments/ assets		
10	Total Borrowings	0	15,647

- c) It was **resolved** to approve the following payments:

Goods/Service	Payee	Nett	Gross	Power
Wages and pensions	(direct debit)		1,477.15	LGA <sup>iii</sup> S112 & pensions act
PAYE	HMRC		1,198.62	LGA <sup>iv</sup> S112
SLCC membership	SLCC		154.44	LGA <sup>iii</sup> S111
ACRE membership	ACRE		35.00	LGA <sup>iii</sup> S111
Hedgehog gateways	hedgehogs R US		157.50	PHA <sup>v</sup> S164

Repairs at park	Playscape playgrounds	300.00	360.00	LG (MP) 1976 <sup>vi</sup> S19
Hedges verge & grass	CGM	462.72	555.26	PHA <sup>v</sup> S164
SID scheme	Elancity	2,028.06	2,433.67	LGA 1997 <sup>vii</sup> S 30
Electricity Jan & Feb	Eon Next		14.55	PHA <sup>v</sup> S164
Donation	MacMillan Nurses		150.00	LGA <sup>iii</sup> S137
Donation	Oundle first responders		150.00	LGA <sup>iii</sup> S137

**Paid by DD**

Steetlight consumption SSE		172.26	180.86	PCA 1957 S3 <sup>viii</sup>
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**Paid by CC**

Websites	1&1 Ionos	7.72	9.26	LGA <sup>iii</sup> S142
Websites	1&1 Ionos	20.03	24.04	LGA <sup>iii</sup> S142
Jubilee signs	Hobbycraft		32.80	LGA <sup>iii</sup> S142

**1816. IT WAS RESOLVED TO EXCLUDE MEMBERS OF THE PUBLIC PRESENT FROM THE FOLLOWING AGENDA ITEMS AS CONTENT COULD BE PREJUDICIAL TO THE PUBLIC INTEREST.**

**1817. CONSIDER SUBMISSIONS FOR OUTDOOR GYM**

Only one tender had been received. It was agreed that the council would consider this project at a future meeting.

DATE OF NEXT MEETING: 12 <sup>TH</sup> MAY 2022		
Approved: Signature of chairman		Date

<sup>i</sup> NNC = North Northamptonshire Council

<sup>ii</sup> LLG = Local liaison group

<sup>iii</sup> LGA = [Local Government Act](#)

<sup>iv</sup> LGA = [Local Government Act](#)

<sup>v</sup> PHA= [Public Health Act 1875](#)

<sup>vi</sup> LG (MP) = [Local Government \(Miscellaneous Provisions\) 1976 s.19](#)

<sup>vii</sup> [Local Government and Rating Act 1997 s.30](#)

<sup>viii</sup> [PCA = Parish Councils Act 1957](#)