

WARMINGTON PARISH COUNCIL

Minutes of the meeting of Warmington Parish Council meeting

14th October 2021 Warmington Village Hall 7pm

1720. ATTENDANCE AND APOLOGIES

PRESENT: Cllr Richard Bream, Cllr Karen Denny, Cllr Christine Litawski, Cllr Kevin Overton, Cllr Debbi Scotting (chairman), Cllr David Short and Cllr David Strafford. Officer present: The clerk and Steve Cheeseman as Warmington 2031 WNPⁱ consultant advisor and project manager of the Greenway. Apologies for none attendance received from Philip Douglas.

1721. DECLARATIONS OF INTERESTS:

Debbi Scotting and David Short both declared an interest in matters pertaining to Elton Quarry.

1722. MINUTES OF THE MEETING HELD ON 9TH SEPTEMBER 2021.

It was **RESOLVED** to approve the minutes of the previous meeting.

1723. QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC:

There were none.

1724. LICENCE, DEVELOPMENT AND PLANNING MATTERS:

a) **Update on Quarry and reservoir:** There was a brief report on the recent [LLG meeting](#) at which the attendees had seen the new wash plant in action and were pleasantly surprised at the noise level being lower than expected. A compromised solution to the crossing point (between the bridleway and the haul road servicing the quarry) has been agreed, with a removable chicane allowing free access (as opposed to the previous gate) to bridleway users whilst offering a degree of safety when ADTs are using the area.

The clerk was instructed to advise the extraction company that the parish council insists that the sloped path to access the bird hide is accessible from the direction of Warmington Mill, rather than from the northeast (towards the crossing point.)

b) **Neighbourhood Plan review:** The clerk will circulate some dates for the members of the working group to meet to review the WNP.

c) **NE/21/01363/FUL** | Ground floor entrance extension to frontage, ground floor living room and study extension to gable, and new garden room/studio. First floor bedroom extension over garage. | 36 Big Green Warmington. It was **RESOLVED** that the council has no objections but the point should be made that in accordance with the WNP, a swift brick should be incorporated into the design.

d) **Highways application** at Location: Land Adjacent A47, Wansford, Peterborough seeking development consent for upgrading section of the A47 between Wansford and Sutton was noted. The Scheme's aim are to relieve congestion, reduce journey times, encourage economic growth, improve road safety and improve our customers' experience.

e) **Housing Survey:** The housing association will be producing 450 copies of the survey to be distributed to every house in the parish. It was **RESOLVED** that the council is content to support a scheme to offer a £100 price draw to be spent at local businesses and will consider funding. The intention is to deliver the questionnaire with the next newsletters in November.

1725. CLERKS REPORT AND UPDATE OF ONGOING PROJECTS

The report had been circulated in advance by means of the ongoing management excel workbook and was self-explanatory.

1726. CHAIRMAN'S NOTICES:

- The chairman updated on 'community communications' initiative which encourages means by which members of the public can get in touch with the parish council to report matters or pass on information or feedback in any way. There will be a comments box installed in the phone box and signs produced with the truncated web address for the warmipc.com/FixMe reporting portal with QR codes to make access as easy as possible for people. The target is production of some draft sign designs for approval at November meeting.
- There was a reminder to all councillors that the role of member of the parish council comes with it a duty in law to attend meetings, which is why the agenda is accompanied by or addressed as a summons to attend, in accordance with Schedule 12 (para 10 as amended) of the LGAⁱⁱ

1727. GOVERNANCE MATTERS:

a) A report of 6-month [current assets held](#) to end September 2021 was circulated in advance of the meeting, noted and approved as an accurate reflection of the council's financial position at the time.

CurrentBank	6,085.27
Tailored Deposit A/c	55,093.36

Nationwide 6 Month Saver	41,236.45
Multipay Mastercard	-73.93
Petty Cash	26.47
Total Cash & Bank Balances	<u>102,367.62</u>

b) A report of 6-month [actual receipt and payment vs budget to end September 2021](#) was circulated in advance of the meeting, noted and approved as a true reflection of the council's accounts and financial receipts and payments for the period.

c) Recommended budget virements had been detailed in advance of the meeting. It was **RESOLVED** to vire the following amounts:

- £2,000 from NC 4130 Professional fees to 4190 Website;
- £3,500 from 4335 Destination Warmington and 4400 Landscaping to 4520 Pocket Park;
- £2,000 from 4550 cohesion event to 4610 Maintenance/amenity Play Area

d) Recommended [ToR](#) for Website working party had been circulated in advance of the meeting. It was **RESOLVED** to approve the Terms of Reference.

e) It was **RESOLVED** to nominate Kevin Overton as the parish council's appointed trustee on the Warmington village hall board of trustees.

1728. COMMUNITY / AMENITY MATTERS:

a) **Nene Pastures Park:** The clerk had approached the firm who has previously carried out groundworks for the council at the Greenway, plus two other reputable local companies, for quotes to carry out improvements to the path between Dexter Way and the Nene Pastures Park area. Only one quote had been received. It was **RESOLVED** to proceed with the path works as quoted from AMT.

The works cannot proceed until decisions regarding solar and pathway lighting to the area. Indicative prices have been received from Zeta, who installed the streetlighting upgrade works in the village. Eon are to supply costs of distribution network operator (DNO) hard installed bollards for the path. A third option is to self-install solar luminaires on normal poles rather than streetlamps. It was agreed to proceed with the project under delegated authority, with the clerk and Kevin Overton considering and recommending the most expeditious and cost-effective way forward.

b) **Bus Shelter:** Three quotes had been received. It was **RESOLVED** to proceed with Clifton shelter from Macemain + Amstad in Corby. That firm would be asked to clean the other bus shelter, northbound, on the A605 and to attend to the bus shelter on Orchard Close to see whether they are able to level that one.

c) **Village Meeting feedback:** The [feedback summary](#) from the village meeting had been distributed very late to be properly considered at the meeting. It will be summarised to the village online and via the village newsletter. The clerk will supply members with the feedback received as part of the Neighbourhood Development Plan evidence gathering in 2018/2019.

d) **Football:** The council has received complaints regarding the use of the recreation ground by non-Warmington residents, raising concerns about the impact on their rights to quiet enjoyment (noise and foul language) and subsequent parking problems. There was a discussion to consider what measures can be taken to support residents. It was agreed that the clubs using the facilities in the village would be instructed that no cars are to park on Dexter Way; the highway code regarding parking near junctions would be reiterated and no more than one match / session per day would be permitted from hereon in. This decision would be relayed to residents via the upcoming newsletter.

e) **Recreation ground ditch:** It was **RESOLVED** that if ditch clearance works on Broadgate Way had not been expedited by the end of October, the matter would be passed back to the flood team at North Northamptonshire Council.

It was agreed that Christine Litawski and David Strafford would inspect the ditch at the recreation ground which will require clearing of debris.

f) **Verges:** It was agreed that the matter of the roadside verges would be assessed over the coming months, in preparation for the tender process for the season commencing in Spring 2023. This would include areas to be left wild for encouragement of biodiversity.

- g) **Poppies:** There was not enough time to properly consider the matter of the 'event poppies' offered by RBL because their safe siting, erection, removal, and procurement requires proper consideration.
- h) **Cemetery:** It was **RESOLVED** that the council will only accept new applications for EROBⁱⁱⁱ burial plots for immediate interment and from people who had been living in the parish or with unequivocal ties with the parish. Grants for burial plots for future use may not be purchased ahead of time.
- i) **Jubilee:** The meeting was reminded of the plans in place for a jubilee party on 4th June 2022.
- j) **Newsletter:** It was agreed that a four-page newsletter summarising the parish council's activities would be produced. The publication would also include potential projects for the recreation ground as well as detailing current councillors, highlighting the current vacancy plus details of the many and various projects the parish council has completed and has in the pipeline.
- k) **Civic pride:** There will be a village clean and litter pick in the spring.
- l) It was agreed to purchase two new gazebos, 3x3m, one of which would be printed.
- m) **Streetlighting:** The matter of a streetlighting maintenance contract would be carried forward.

1729. LAND MANAGEMENT MATTERS:

- a) **Orchard pocket park:** A report into recent activities / achievements within the orchard was taken as read, but as it had not been circulated in time, any questions would be carried forward to a future meeting. It was **RESOLVED** to formally create the management sub-committee to co-ordinate works and volunteer days, on the basis of the management plan agreed in September under minute 1715. It was **RESOLVED** that the sub-committee could commit to expenditure up to £1,000, within its budget, without recourse to the council, in conjunction with clerk's delegated expenditure as per the financial regulations policy.
- b) **Safety:** There were no matters arising from the latest monthly safety inspections of the Nene Pastures parks and play area and the recreation ground. It was **RESOLVED** that Richard Bream would co-ordinate with the clerk to obtain some D-shackles for the nursery swing bays as highlighted in the RoSPA report. The RoSPA report highlighted a split on the wobbly bridge part of the trim trail which will be replaced in due course.
- c) **Fireworks party in November:** It was confirmed that the fireworks committee has all the safety information supplied from government, HSE and insurers. A proper risk assessment will be carried out in advance of the event and documented. The clerk will check the numbers covered by the land owner's licence and the council's insurance.
- d) **Hedge works** at the recreation ground will be completed before growing and nesting season starts in the spring.
- e) **Trees:** Woodland Trust trees will be arriving in November. These are for infill at recreation ground and allotment hedge. There might be a need for some trees at the pocket parks.

1730. HIGHWAYS MATTERS

- a) **Rights of Way:** This would be carried forward to a future meeting.

1731. ACCOUNTS MATTERS:

It was **RESOLVED** to approved the following accounts for payment including those paid under delegated powers:

Goods/Service	Payee	Nett	Gross	Power
Wages and pensions			1,462.97	Salaries <i>LGA^{iv} 112 & pensions act</i>
PAYE/NIC	HMRC		928.41	PAYE regulations
Ncalc	Training		60.00	<i>LGA^{iv} 111</i>
Ncalc	Training		178.00	<i>LGA^{iv} 111</i>
Eon	Streetlighting main'ance	552.23	662.68	Street lighting maintenance ^v
Eon	Cabin electricity		18.52	<i>Local Gov (Misc Provs) Act^{vi} S19</i>
Easiprint	posters		71.00	<i>LGA^{iv} S145</i>
Easiprint	posters		47.42	<i>LGA^{iv} S145</i>
NNC	bins emptying	27.28	32.74	Litter Act 1983 SS5-6
SSE	Electricity	82.09	86.59	Street Lighting consumption ^{vii}

Gallagher	Balance insurance		60.36	LGA ^{iv} 111
Hire	Village hall		88.00	LGA ^{iv} 111
Cgm	Pocket park	180.00	216.00	PHA ^{viii} S96
Cgm	pocket park	245.00	294.00	PHA ^{viii} S96
Cgm	Amenity	605.00	726.00	PHA ^{viii} S96

1732. DATE OF NEXT MEETING: 11TH NOVEMBER 2021

Date of future meetings available online: [COUNCIL MEETING DATES](#)

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 21.24

DATE OF NEXT MEETING: 11TH NOVEMBER 2021		
Approved: Signature of chairman		Date

ⁱ WNP = [Warmington Neighbourhood Plan](#)

ⁱⁱ LGA = [Local Government Act](#)

ⁱⁱⁱ EROB = Exclusive Right of Burial

^{iv} LGA – [Local Government Act 1972](#)

^v [Parish Councils Act 1957](#) s3 / [Highways Act 1980](#) s301

^{vi} [Local Government \(Miscellaneous Provisions\) Act 1976](#)

^{vii} [Parish Councils Act 1957](#) s3 / [Highways Act 1980](#) s301

^{viii} [Public Health Act](#) 1875