

WARMINGTON PARISH COUNCIL

Minutes of the meeting of Warmington Parish Council meeting

8th September 2022 Warmington Village Hall 7pm

This meeting took place at 7pm, following an announcement from Buckingham Palace at 6.30pm the same evening that Her Majesty Queen Elizabeth II had died at Balmoral Castle, aged 96 years old, earlier that day. The meeting was purposefully kept short as a matter of respect and because of the widely felt subdued mood.

1878. Attendance and Apologies

PRESENT: Cllr Richard Bream, Cllr Karen Denny, Cllr Christine Litawski, Cllr Kevin Overton, Cllr Debbi Scotting (chairman), Cllr David Short and Cllr David Strafford. Officer present: The clerk. Apologies for none attendance received from Philip Douglas due to a previous personal commitment. It was **RESOLVED** to approve the absence.

The chairman reiterated previous reminder of members' duty in law to attend properly convened parish council meetings, by virtue of the legal summons to attend. A discussion ensued regarding apologies and the circumstances under which they can be accepted by the council. All points were noted.

1879. Declarations of interests:

There were none

1880. Minutes of the meeting held on 31st August 2022

Minutes had not been circulated in time for proper assimilation by members as it had taken place only the previous week. Approval would be carried forward to the next meeting.

1881. Questions and statements from members of the public: There were none.

1882. Licence, Development and Planning Matters: There were none.

1883. There was a brief update on the matters outstanding.

1884. Governance:

- a) Website update: The website is all but ready to launch. It was agreed that, as websites should be muted and condolences to the royal family expressed, it is best that the launch takes place after the queen's funeral, expected to take place on 19th September 2022.
- b) Accounts to 31st August 2022 had been distributed in advance of the meeting, and checked in advance too by the internal control member.

Bank balances stood at:

Cash in Hand 01/04/2022	119,853.94
ADD Receipts 01/04/2022 - 31/08/2022	100,531.03
SUBTRACT Payments 01/04/2022 - 31/08/2022	51,899.26
Cash in Hand 31/08/2022 (per Cash Book)	<u>168,485.71</u>

Cash in hand per Bank Statements

Petty Cash	31/08/2022	0.00
Prepaid card/petty cash	31/08/2022	-23.43
Lloyds/UTB multipay mastercard	31/08/2022	-94.28
Nationwide	31/08/2022	76,549.34
UTB deposit	31/08/2022	88,640.76
UTB current	31/08/2022	3,413.32

Less unrepresented payments

Plus unrepresented receipts

Adjusted Bank Balance 168,485.71

It was **RESOLVED** to approve the accounts as presented

- c) Details of variations of actual spend against budget and recommended virements had been circulated in advance of the meeting. It was **RESOLVED** to approve the following virements:
£6,000 from general reserve to amenity costs (700 codings) to cover footpath works at Nene Pastures
£750 from general reserve to churchyard (500 codings) to cover insurance claim works on the churchyard wall
£6,000 from earmarked reserve cohesion to community costs cohesion (600) to cover jubilee expenditure
£3,000 from earmarked land management reserve to projects(903) to contribute towards the outdoor gym
Running costs, codes 300-315 will be closely monitored and vired as necessary, as there is a highways safety reserve which may need to be brought into expenditure as the project(s) come to fruition.
- d) The interim audit by NorthantsCALC IAS would be taking place the following week.
- e) The updated asset register would be circulated by email.

1885. Correspondence:

Details of an incidence on the community closed social media (Facebook) group had been reported to the parish council, via the clerk. Allegations had been made against children in the village. The communication presented to the council suggested evidence that the allegations were false. The post alleging an incident and which had caused offence had been deleted. Whilst it abhors the suggestion of 'name and shame' due to the bullying effects, and the implications of suggestions of physically visiting other people, with physical backing of others, the parish council is not directly responsible for people's actions online. The parish council cannot apologise for people's actions and is not in a position to issue a statement without a full enquiry to establish facts, which is something it cannot spend public money on doing, as it does not have the legal power to do so.

1886. Accounts matters:

It was **RESOLVED** to approve the following payments:

Goods/service	Payee	Nett £	Gross £	Power
Outdoor gym	Caloo	11,290.76	13,548.91	LG (Miscellaneous Provisions) Act S19 ⁱ
Rose garden	Hughgardesn		33.00	LGA ⁱⁱ S215
Arborio report	Rebecca Peace		150.00	LGA ⁱⁱ S215
Painting Rec Buntings Lane	Howe		185.00	PHA ⁱⁱⁱ S164
Bench near phone box	Howe		70.00	LGA ⁱⁱ S111
Cemetery painting	Howe		155.00	LGA ⁱⁱ S214
Play equipment painting	Howe		180.00	LG (Miscellaneous Provisions) Act S19 ⁱ
Pocket park painting	Howe		175.00	PHA ⁱⁱⁱ S164
Cabin painting	Howe		265.00	LG (Miscellaneous Provisions) Act S19 ⁱ
Groundsworks	CGM	689.10	826.92	PHA ⁱⁱⁱ S164
Training	NCALC	44.00	52.80	LGA ⁱⁱ S111
Water at allotments	Wave		99.21	Small Holdings and Allotments Act 1908 ^{iv}
Water at cabin	Wave		139.71	PHA ⁱⁱⁱ S164
Cleaning at cabin	Danielle Hurcombe		50.00	PHA ⁱⁱⁱ S164
Paid under delegation by card debit				
Webhosting	lonos	5.00	6.00	LGA ⁱⁱ S111
Webhosting	lonos	29.10	34.92	LGA ⁱⁱ S111
Jubilee posters	easiprint	18.78	22.54	LGA ⁱⁱ S146
Jubilee posters	easiprint	19.48	23.38	LGA ⁱⁱ S146
jubilee booklets	easiprint		71.00	LGA ⁱⁱ S146
PAID by DD / SO				
Wages and pensions			1,477.15	LGA ⁱⁱ S112 & pension act
Streetlighting electric	SSE	172.26	180.86	PC ^v act & HA
Cemetery rates			25.00	LGA ⁱⁱ S214

1887. Matters for future meetings:

In accordance with bit.ly/WPC_SO Standing Order 9 Requested items to be notified to the clerk 14 working days in advance of the meeting, on [this form](#) if it is a member's proposed motion.

Date of next meeting: To be confirmed Date of future meetings available online: [COUNCIL MEETING DATES](#)

1888. Under the public bodies (admission to meetings) act 1960

It was **RESOLVED** to exclude members of the public present from the following agenda items as content could be prejudicial to the public interest.

1889. Receive draft tender for approval: 2023 – 2026 amenity cutting and urban verge cutting

A revised draft of the documents to form the invitation to tender has been circulated in advance of the meeting, with the revisions of the week before reflected in the final version. 5 potential contractors were identified and it was agreed that the clerk would send by email, provided the firms had provided the council with email contacts, the following Monday, with a deadline of 28th October, for consideration at November meeting, thus allowing for late summer vacation dates and half term.

1890. Confidential correspondence

There was a brief discussion regarding recent correspondence between a resident and North Northamptonshire ward members regarding a property in the village. The parish council has no power to be able to take any action over such matters and will maintain a watching and supportive brief.

1891. Staffing matters

It was **RESOLVED** to employ the contract services of the outgoing clerk on a locum contract basis to cover the function of the council’s proper officer until a replacement clerk is appointed.

It was further **RESOLVED** to employ the services of the outgoing clerk on a locum contract basis to cover the function of the council’s section 151 Responsible Financial Officer until a replacement clerk is able to access the council’s bank account to set up payments and until a replacement Unity/Lloyds multipay card arrangement is in place

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 20.30

DATE OF NEXT MEETING: TBC		
Approved: Signature of chairman		Date

ⁱ [Local Government \(Miscellaneous Provisions\) Act 1976 section 19](#)

ⁱⁱ [Local Government Act](#)

ⁱⁱⁱ [Public Health Act 1875](#)

^{iv} [Small Holdings and Allotments Act 1908](#)

^v PC = [Parish Councils Act 1957](#) s3 / [Highways Act 1980](#) s301