



# WARMINGTON PARISH COUNCIL

Clerk to the Council: Sarah Rodger  
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**Members of the public and press are cordially invited to attend the meeting.  
A copy of this agenda is available at [www.warmington.org](http://www.warmington.org)**

## **PARISH COUNCIL AND ITS COMMITTEE MEETINGS ARE MEETINGS OF THE COUNCIL HELD IN PUBLIC**

They are not public meetings, although members of the public will have opportunity to speak at the public participation agenda item in the meeting. (Usually within the first 10 minutes at item 5 or 6). After that point, the meeting is not open to public participation. Nobody will purposefully be precluded from observing proceedings, unless permitted in accordance with the council's standing orders. However, in exceptional circumstances and to facilitate useful discussion, the chairperson will allow input from third parties as necessary. Either before the meeting, by contacting the clerk, or at the appropriate point in public participation time, please advise if there is a specific item in which you have interest in order that it can be brought forward in proceedings at the chairperson's discretion in order that you are able to observe discussions.

Notice of the meeting of Warmington Parish Council at Warmington Village Hall PE8 6TE on **Wednesday 31<sup>st</sup> August 2022 at 7.00pm** for the purpose of considering the business detailed below

### **AGENDA**

Parish council business is governed by the council's Standing Orders, which is available here: [bit.ly/WPC\\_SO](https://bit.ly/WPC_SO)  
Minutes of this meeting will be published on the council's website within 28 days in accordance with best practice guidelines.

**NOTE:** Background papers are available by clicking on the links shown *like this*

- 1. Note attendance, receive, and approve apologies for absence**
- 2. Receive Declarations of Interest and/or application for a dispensation on items for discussion on this agenda.**
- 3. Receive and Approve Minutes of the meeting held on 14<sup>th</sup> July 2022.**

#### **4. Receive questions and statements from members of the public:**

Guidelines for public participation are detailed within the council's standing orders, available at [www.warmington.org](http://www.warmington.org).

**MEMBERS OF THE PUBLIC ARE NOT PERMITTED TO PARTICIPATE IN THE MEETING after the above agenda item without prior invitation from the chairman. Anyone is welcome to stay for the entire meeting to observe but cannot take part.**

#### **5. Consider Licence, Development and Planning Matters:**

Consider and resolve response to the planning applications below plus any other planning applications advised by North Northamptonshire Council and available on its [website](http://www.northnorthamptonshire.gov.uk) between the circulation of this agenda and the meeting to which it pertains. (Such planning applications which arrive after the preparation of this agenda that are considered at the meeting, may be subject to review at a later stage). Note that only matters of MATERIAL PLANNING CONSIDERATION are relevant in when considering an application.

- [NE/22/01029/FUL](#) | Side extension with new front and rear dormers. | 1A Stamford Lane Warmington Peterborough PE8 6TW
  - Cabin planning permission [update](#)
- 6. Clerks report and Update of ongoing projects - report to be taken as read: [warmpc.com/TrackMe](http://warmpc.com/TrackMe)**
  - 7. Chairman's report:**
  - 8. Governance:**
    - a) Website update
    - b) Note and consider approval of the re-formatted accounts and budget reporting format, as necessitated by new accounts management software arrangements.
    - c) Receive quarterly accounts to 30<sup>th</sup> June 2022, noting bank balances.
    - d) Receive details of variations of actual spend against budget and consider virements.
    - e) Note conclusion of audit of accounts to 31<sup>st</sup> March 2022, noting the internal audit report and the correction of previous year brought forward figure.
    - f) Note interim audit to be conducted on 5<sup>th</sup> September
    - g) Note and approve set-up of Microsoft onedrive, plus handover of laptop to the chairman
    - h) Insurance renewal arrangements (LTA with current broker ceases at end September)

**9. Amenity Matters:**

- a) Receive reports of criminal damage to bird hide
- b) Approve agreement to cover third party costs as part of play area lease

**10. Community Matters**

- a) Cemetery ashes plot
- b) Procurement of ashes plot 62
- c) Newsletter

**11. Correspondence:**

**12. Accounts matters:**

- a) Note accounts for payment. Recommendation: Consider [Approve accounts](#) for payment including those paid under devolved powers.

**13. Matters for future meetings:**

Opportunity to put forward matters for future meetings – no decisions can be made, but requests for delegated actions can be considered.

NB: In accordance with [bit.ly/WPC\\_SO](http://bit.ly/WPC_SO) Standing Order 9 Requested items to be notified to the clerk 14 working days in advance of the meeting, on [this form](#) if it is a member's proposed motion.

**14. Date of next meeting: 8<sup>th</sup> September 2022 Date of future meetings available online: [COUNCIL MEETING DATES](#)**

**15. Consider resolution under the public bodies (admission to meetings) act 1960**

To exclude members of the public present from the following agenda items as content could be prejudicial to the public interest.

**16. Receive draft tender for 2023 – 2026 amenity cutting and urban verge cutting**

**17. Confidential correspondence**

**18. Staffing matters – receive clerk's resignation and arrangements so far for recruitment of replacement officer**

Signed: *Sarah Rodger*

Sarah Rodger – Parish Clerk / Proper Officer 25<sup>th</sup> August 2022