

WARMINGTON PARISH COUNCIL

Minutes of the meeting of Warmington Parish Council meeting

10th February 2022 Warmington Village Hall 7pm

1777. ATTENDANCE AND APOLOGIES

PRESENT: Cllr Richard Bream, Cllr Karen Denny, Cllr Christine Litawski, Cllr Kevin Overton, Cllr Debbi Scotting (chairman), Cllr David Short and Cllr David Trafford. **Officer present:** The clerk. Apologies for none attendance received from Philip Douglas. Also in attendance North Northamptonshire Council ward councillors Wendy Brackenbury, David Brackenbury and Geoff Shacklock.

1778. DECLARATIONS OF INTERESTS:

Cllr Bream declared an interest in the Nene Pastures footway project as the company he works for will be carrying out the work.

1779. MINUTES OF THE MEETING HELD ON 13TH JANUARY 2022

It was **RESOLVED** to approve the minutes of the previous meeting.

1780. LICENCE, DEVELOPMENT AND PLANNING MATTERS:

a) NE/21/01788/FUL | Two single storey extensions | 8 Spinney Close Warmington

It was **RESOLVED** that the council has no objections or further comment to make.

b) NE/22/00103/PNA

An application had appeared on the planning portal between the agenda being published and the meeting. However, the council has not been invited to comment as a statutory consultee and the application appears to be a technical consultation to establish whether the proposal would be covered by permitted development legislation or whether a planning application would be necessary to approve the project. It was deemed inappropriate to submit observations at this time.

1781. CLERKS REPORT AND UPDATE OF ONGOING PROJECTS

The up-to-date project tracker, circulated with the agenda, was taken as read. The clerk advised she would be taking time off during half term the following week. There was a discussion regarding the ditch in Broadgate Way whereby the council may be minded to rescind its previous decision (October 2021 minute 1728) and readdress the issue of a third party ditch. The matter of the FixMe QR codes would be addressed by the clerk as a matter of priority.

1782. CHAIRMAN'S NOTICES

a) Elton Quarry

The school declined the invitation to become involved with the planting of shrubbery etc at the new bird hide. The LLG would be meeting in the spring for an update.

b) Jubilee:

The marquee, band, and fireworks are booked. A bar is yet to be confirmed. The chairman is encouraging people to become involved with the organising sub-committee.

1783. COMMUNITY / AMENITY MATTERS:

a) Pancake day arrangements.

The school has been invited to engage with the pancake day community event with an arts and crafts project, whereby the children will produce craft 'pancakes' which will be on display in the marquee at the event. The school PFA will be invited to avail themselves of the event, as a fund-raising exercise. The clerk will ensure that the speaker system is available for the event. The new parish council marquee will be available too.

b) Asset mapping project:

A grant of £272.81 has been confirmed to assist with this programme along with 6-month free Parish Online facility, which now includes a Parish Online 'layer' to support the project. It was agreed that Christine Litawski, Kevin Overton and David Trafford, will work with the clerk to plot all assets belonging to the parish or unitary councils. The project will plot and record items such as bins, all street furniture including lighting and to include all verges, communal trees, RoW, physical assets, council land (to specify boundaries and hedges), and also details community assets and services (such as gritting and bus routes), etc. As part of the overarching project, the council will expand its own existing asset layers on Parish Online and begin to establish which highway verges can be allowed to support environmental biodiversity going forward and as a basis for tender for groundworks from 2023.

c) Update on outdoor gym project and pavilion type cover.

It was agreed that the gym equipment would be sited in the southwest corner of the recreation ground and would include a car-port type cover over the equipment. Action agreed: To produce a specification as the basis for a tender document,

establish the need or otherwise for planning permission and to request permission for the proposal to proceed from the landowner.

d) Update on pavilion project .

There was a further discussion surrounding the reason for having the pavilion, to establish what the corresponding requirements should be. It was agreed that a 6 x 3m structure would be most suitable. Action agreed: To produce a specification as the basis for a tender document, establish the need or otherwise for planning permission and to request permission for the proposal to proceed from the landowner.

e) Teenage shelter .

It was agreed that this project would not proceed at the current time

1784. HIGHWAYS/SPEEDING:

a) Traffic calming project

An application for £3,000 funding has been granted by the PFCCⁱ. The update on SIDⁱⁱ/VADⁱⁱⁱ grant and installation proposal had been circulated with the agenda. It was **RESOLVED** to procure the unit from ElanCity, based on the costs circulated with the agenda and to proceed with the project under the council's scheme of delegation. Costs in addition to the unit will include the cost of the section 50 licence from the highway authority and the cost of installation of the posts on which to mount the signs. (In total approx. £1500 plus the unit and accessories (approximately £2030))

b) Traffic calming project management

A model draft risk assessment had been circulated with the agenda but deemed unsuitable for the project. Richard Bream undertook to prepare a risk assessment of how the project would be managed once in situ for further consideration and future adoption.

c) Village gateway scheme

Outline proposals had been circulated with the agenda. It was agreed that the gates should be made from eco-wood in wood colour or ideally dark green, and in the style of the smaller gates presented, rather than whole verge width as per those on the parish border with Fotheringhay. Action: Clerk to establish the availability of coloured gates and chase highways for costs and investigate wording allowed on the signs.

d) Bus service consultation response.

It was agreed to respond to the levelling up consultation, details of which had been received since publication of the agenda, with strong request for a rural on-demand bus service.

1785. LOCAL ENGAGEMENT MATTERS:

a) Engagement with STAUNCH^{iv}

There was a discussion regarding the impact of huge warehousing parks at both ends of the A605 between the A1 and A14. The traffic implications are wider than HGV vehicle movements because there will be commuter traffic too. The parish council will keep abreast of the planning application submission process and engage as appropriate. A traffic analysis document is expected from SEMLEP^v imminently.

b) Rural parish representation as part of 'rural voice' within North Northamptonshire Council :

The current situation with the police JAG was noted. It was acknowledged that the Oundle cluster group is of little relevance as a standing forum, having no formal status, but might be useful to bring together on an ad-hoc basis. Rural bus services would be put forward as an agenda item for NNC^{vi} parish forum

1786. LAND MANAGEMENT MATTERS:

a) Pocket parks:

Orchard pocket park sub-committee meeting minutes were circulated with the agenda and taken as read.

b) Pocket Park expenditure

It was **RESOLVED** to authorise £40 to the person carrying out the fruit tree pruning demonstration at the end of February, to be paid by cheque, and to cover the cost of lunch for them too if necessary.

c) Recreation ground ditch.

It has been established that the information contained with the flood management report, on which clearance of the ditch is based, is at variance with some maps contained within the data provided during the investigations in 2015. It is therefore necessary to establish the facts. The clerk is in contact with the company who carried out the investigations, but the actual person who did the survey and report has left that company.

In the meantime, part of the ditch and the culvert under Dexter Way appears to have been cleared in response to a Filmstrip/Northant Streetdoctor initiative, but there are no details available.

The clerk will share links to a shared drive with details of the investigations in 2015 and will pursue the firm who carried out the investigation.

d) Allotments

It was agreed to request CGM to cut the allotment hedge. Richard Bream will liaise with the village volunteer group about planting of whips.

e) Football pitch maintenance

Richard Bream will include an assessment of the side lines and pitch markings in his next risk assessment of the recreation ground.

f) Five-aside net

It was **RESOLVED** to purchase new five-aside nets

g) Servicing of all mechanical equipment

It was **RESOLVED** to employ the services of the village garden machinery repair firm to service the new ride on mower and the parish councils mechanical maintenance equipment.

1787. CORRESPONDENCE:

There was none, as it had been dealt with previously in the meeting

1788. ACCOUNTS MATTERS:

The accounts for payment list had not been sufficiently reviewed for any payments to be authorised, so they will carry forward to the March meeting. Members were reminded of the importance of reviewing payments and the clerk reminded of the importance of ensuring all information was in place in a timely fashion. Whilst there is proviso for payment requests to be received after publication of the meeting, henceforth any such requests received after the Monday of the meeting will be forwarded by email under separate cover.

1789. MATTERS FOR FUTURE MEETINGS:

Rescinding of previous decision regarding the ditch on Broadgate Way and re-address the issue.

In accordance with [bit.ly/WPC_SO](https://www.bit.ly/WPC_SO) Standing Order 9 Requested items to be notified to the clerk 14 working days in advance of the meeting, on [this form](#) if it is a member's proposed motion.

Date of next meeting: 10th March 2022 Date of future meetings available online: [COUNCIL MEETING DATES](#)

The chairman declared the meeting closed at 21.30

DATE OF NEXT MEETING: TBC		
Approved: Signature of chairman		Date

ⁱ [PFCC](#) = Police, Fire and Crime Commissioner

ⁱⁱ [SID](#) = Speed Indicator Device

ⁱⁱⁱ [VAD](#) (VAS) = Speed indicator device (sign)

^{iv} STAUNCH = [Save Titchmarsh and Upper Nene Countryside and Habitats](#)

^v SEMLEP = [The South East Midlands Local Enterprise Partnership](#)

^{vi} NNC = North Northamptonshire Council