



# WARMINGTON PARISH COUNCIL

Clerk to the Council: Sarah Rodger  
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**Members of the public and press are cordially invited to attend the meeting.  
A copy of this agenda is available at [www.warmington.org](http://www.warmington.org)**

## **PARISH COUNCIL AND ITS COMMITTEE MEETINGS ARE MEETINGS OF THE COUNCIL HELD IN PUBLIC**

They are not public meetings, although members of the public will have opportunity to speak at the public participation agenda item in the meeting. (Usually within the first 10 minutes at item 5 or 6). After that point, the meeting is not open to public participation. Nobody will purposefully be precluded from observing proceedings, unless permitted in accordance with the council's standing orders. However, in exceptional circumstances and to facilitate useful discussion, the chairperson will allow input from third parties as necessary. Either before the meeting, by contacting the clerk, or at the appropriate point in public participation time, please advise if there is a specific item in which you have interest in order that it can be brought forward in proceedings at the chairperson's discretion in order that you are able to observe discussions.

Notice of meeting of Warmington Parish Council at Warmington Village Hall on Thursday 9<sup>th</sup> September 2021 for the purpose of considering the business detailed below at 7.00pm

## **AGENDA**

Parish council business is governed by the council's Standing Orders, which is available here: [bit.ly/WPC\\_SO](http://bit.ly/WPC_SO)

Minutes of this meeting will be published on the council's website within 28 days in accordance with best practice guidelines.

**NOTE:** Background papers are available by clicking on the links shown [like this](#)

1. **NOTE ATTENDANCE:**
2. **WELCOME TO ALL NEW COUNCILLORS.**
3. **RECEIVE DECLARATIONS OF INTERESTS:**

At this point, you should declare anything that you think might be seen to affect your impartiality in making decisions on behalf of the community. You **MUST** include anything is a Declarable Pecuniary Interest (DPI) – failure to do so is a criminal offence. You may still be permitted to take part in discussions and vote by applying for a dispensation. More information [HERE](#).

4. **RECEIVE AND APPROVE [MINUTES](#) OF THE MEETING HELD ON 8<sup>TH</sup> APRIL 2021 AND 13<sup>TH</sup> MAY 2021.**

5. **RECEIVE QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC:**

Guidelines for public participation are detailed within the council's standing orders, available at [www.warmington.org](http://www.warmington.org).

**MEMBERS OF THE PUBLIC ARE NOT PERMITTED TO PARTICIPATE IN THE MEETING after the above agenda item without prior invitation from the chairman. Anyone is welcome to stay for the entire meeting to observe but cannot take part.**

6. **CONSIDER LICENCE, DEVELOPMENT AND PLANNING MATTERS:**

Consider and resolve response to the planning applications below plus any other planning applications advised by North Northamptonshire Council and available on its [website](#) between the circulation of this agenda and the meeting to which it pertains. (Such planning applications which arrive after the preparation of this agenda that are considered at the meeting, may be subject to review at a later stage). Note that only matters of [MATERIAL PLANNING CONSIDERATION](#) are relevant in when considering an application.

- a) Update on Quarry and reservoir
- b) **Neighbourhood Plan:** Receive and appoint interest from members to join the Neighbourhood Plan review advisory committee
- c) NE/21/01105/FUL | Two storey rear extension to provide extra bedroom on first floor and further living space on the ground floor | 1A Stamford Lane Warmington Peterborough Northamptonshire PE8 6TW
- d) NE/21/00389/FUL | Conversion of Agricultural Buildings to three residential dwellings | America Farm Building Morborne Road Warmington Northamptonshire
- e) [1474](#) and [1473](#) – Garage and Coffee Shop proposals
- f) Spinney Close update
- g) [Summary](#) of external planning with potential to impact Warmington

7. **CLERKS REPORT AND UPDATE OF ONGOING PROJECTS - REPORT TO BE TAKEN AS READ: [WARMPC.COM/TRACKME](http://WARMPC.COM/TRACKME)**

Opportunity to address any matters arising not dealt with anywhere else on the agenda.

Note and ratify decisions taken by the clerk during the period of delegation caused by covid restrictions.

**8. CHAIRMAN'S NOTICES:**

**9. GOVERNANCE MATTERS:**

- a) Resolve to adopt the recommended North Northamptonshire Council (NNC) [council code of conduct](#), incorporating the council's extant bespoke policies.
- b) Receive [report](#) from the internal auditor. Note matters raised, with opportunity for discussions. Consider resolution to review committee structure at May 2022 annual meeting.
- c) Note of audit [response](#) from external auditor PKF Littlejohn external auditors and publication in accordance with statutory requirements.
- d) Consider and approve proposed [update to Financial Regulations](#)
- e) Appoint members of a working party to work with clerk to establish new WGAC compliant website as per email correspondence
- f) Ratify Aims and Objectives which guide the council's decisions and overarching policies,
- g) Opportunity for members to put forward new projects to be included in the ongoing priority consideration process and budgetary process for upcoming budget and forecasting.

**10. PROJECT MANAGEMENT UPDATE:**

- a) Greenway: Update
- b) Info Only: Warmington Neighbourhood Plan. Anticipated changes to planning system plus the undertakings in the original plan require that the first review of the plan is undertaken to commence this year. Consider agreement to commence review

**11. LAND MANAGEMENT MATTERS:**

- a) Orchard pocket park: Receive update regarding maintenance management programme at orchard pocket park
- b) Receive and note annual RoSPA report findings.
- c) Note need for monthly inspections of the play equipment at Nene Pastures and Recreations Ground.
- d) Fireworks party in November: Consider and confirm date/supplier options.
- e) Recreation ground: Consider and approve re-opening of changing rooms. Agree hire rate to increase to £50 per match to include changing rooms. Agree that someone will take responsibility for unlocking the cabin and locking the internal outside access toilet door to prevent unauthorised use of changing room.

**12. COMMUNITY / AMENITY MATTERS:**

- a) Consider costings for path improvements and lighting in Nene Pasture park area. Consider next steps and actions.
- b) Jubilee 2022: Confirmed date 4<sup>th</sup> June 2022. Ratify formation of a Working Party to make arrangements for A Party in the Park type event at the recreation ground
- c) Consider matters for 16<sup>th</sup> September Village Meeting to cover planning updates including quarry; lighting update; future community amenities and facilities; jubilee party; heritage trail committee; 20mph village limit
- d) MUGA / outdoor gym – consider whether the council should consider a community project for a multi use games area and / or an outdoor gym
- e) Heritage trail
- f) Pump track Facilities for the recreation ground

**13. HIGHWAYS MATTERS**

- a) Broadgate way – fly-tipping and ditch clearance
- b) Rights of Way:
  - Consider application(s) for [DMMO](#) to ensure legal status in perpetuity for established rights of way.
    - Nominate members to form a working party to help gather [evidence](#) from residents to substantiate and evidence applications and confirm access routes to be included.

**14. ACCOUNTS MATTERS:**

- a) Note accounts for payment. Recommendation: [Approve accounts](#) for payment including those paid under delegated powers.
- b) Note accounts for the five months to 31<sup>st</sup> August 2021

**15. DATE OF NEXT MEETING: 14<sup>TH</sup> OCTOBER 2021**

Date of future meetings available online: [COUNCIL MEETING DATES](#)

**Signed:**

Sarah Rodger – Parish Clerk / Proper Officer